



AUDENTES  
ERAKOOL

CERTIFIED

by the decree of the Headmaster of Audentes School  
from 01.09.2014 No 1-7/3

## **Audentes School assessment policy for IB studies**

1. Audentes School assessment is an ongoing process that is designed to strengthen the students' development and to become proactive members of society. It intends to encourage the students' positive performance in all areas of the academic and social life.
2. Assessment is conducted by the school administration, the DP coordinator, TOK coordinator, EE coordinator, CAS coordinator, subject teachers, school psychologist, parents and students. Student and parental participation plays a very important role in the assessment in order to support students' learning skills and goals, and to get a comprehensive view of how learning takes place and could be improved
3. In Audentes IB School, teachers will use both **formative** (training students to develop better skills for summative tasks) **and summative** (assessment of the learning and summarizing of the development of learners) **assessment techniques**. Through the use of the former, teachers will be able to gather, analyse, and interpret information in order to support effectively student progress.
4. Audentes School considers it very important that the parents are aware and supportive of the student's progress. The collaboration and informing the parents about the performance of the student will be in the following formats:
  - a. Parents can follow up on their son's/daughter's grades and attendance through e-school.
  - b. Twice a year, parent-teacher meetings will take place, where also the student is present. During the meeting the student's progress will be discussed and necessary steps to be taken in order to enhance the student's skills will be proposed.

- c. Parents also have the right to get information about their child's grades and performance outside the parent-teacher meetings through the class teacher.
5. In IB Diploma, the courses are measured on a seven point scale 1-7.
  6. Twice per year (December and June) IB students at Audentes School will receive numeric grades on 1-7 scale together with each teacher's comments and future suggestions.
  7. Whenever the student attains a mark below 4, the teacher is to suggest learning activities for the student to improve his/her performance.
  8. There are no retakes, except in the case of excused absence.
  9. Excused absence that is reported to the class teacher at least 1 hour before the lesson will give opportunity to redo a test with 1 week after coming back to School.
  10. All the students that are not at the School during test time will be marked as N (None) and in case of unexcused absence this will be changed to 1.
  11. All the tasks are advised to submit on time. The ones who will not follow deadlines will receive a lower grade.
  12. If work is submitted later than due date then the grade will be lowered by 1 mark.
  13. If work is submitted 1 week later then the grade will be lowered by 2 marks
  14. If a task is not presented within 2 weeks then it is marked as N
  15. At the end of each semester, the Head of the school, the DP coordinator, and all subject teachers will discuss students' progress, and agree with their mentors on the activities that are to be implemented in order to improve the pupil's academic and/or social performance.
  16. The grades given by the subject teachers of Audentes School are subjective and summative, but as much reflective of the IB grading as possible. In general, the IB 1-7 grading scale correlates to the following:

Subjects are marked according to		The TOK course and the extended essay are graded	
----------------------------------	--	--	--

the following scale		according to the following scale	
<b>Grade</b>	<b>Description</b>	<b>Grade</b>	<b>Description</b>
7	Excellent (88-100%)	A	Excellent (80-100%)
6	Very Good (75-87%)	B	Good (65-79%)
5	Good (61-74%)	C	Satisfactory (45-64%)
4	Satisfactory (47-60%)	D	Mediocre (25-44%)
3	Poor (33-46%)	E	Elementary (0-24%)
2	Very Poor (16-32%)	N	No grade - no work presented/plagiarized work
1	Extremely poor (0-15%)		
N	No grade – no work presented/plagiarized work		

17. As each diploma student is required to take six IB courses, the maximum combined course grade which can be achieved is 42. (The Extended Essay and Theory of Knowledge components contribute a maximum of three points, making the maximum overall IB grade 45.) Provided a student registers satisfactory progress in all his/her courses, an IB diploma is granted to a student with an overall score of 24 or better.

### **External (EA) and Internal (IA) Assessment**

18. External assessment refers to work marked by external markers, that is to say, markers who are experts in their subject area who have received extensive training to assure fair, rigorous, and consistent marking. Student EA work is mailed out to these markers, who may live anywhere in the world and will be marking the work of students who may be studying in an IB school anywhere in the world. The external assessment process is

extremely closely monitored and the IBO is justly proud of its high standards of consistency.

19. In most, but not all, courses the EA consists of the final exam at the end of the two-year course. (The IB refers to these final exams as papers.) The formats of the final exams vary from course to course (and between SL and HL versions of the same course).
20. There are also a small number of other externally assessed pieces of work, for example, theory of knowledge essays, extended essays and world literature assignments. These are completed by students over an extended period under teacher supervision instead of examination conditions, and are then marked by external examiners.
21. Internal assessment refers to work marked by the teachers of the IB courses, in this case the IB teachers of Audentes School. IA refers only to the specific assignments IB sets for this portion (approximately 25%) of the student's overall course mark.
22. IA does not refer to informal assessment – the day to day work students do in order to master concepts, nor does it refer to unit tests, etc.
23. Teachers will be encouraged to implement assessment practices that deal with the production of and reflection on knowledge itself.
24. The students have the right to see all internal examinations, assignments and graded works after they have been marked. All tests, papers and other graded assignments (except the final examination) will be returned to the student as soon as possible, but not later than the end of study weeks.
25. Results are determined by performance against set standards, not by each student's position in the overall rank order. The assessment of student progress is done by the teacher on a continuous basis, and is accompanied by descriptive and timely feedback.
26. Teachers will be encouraged to provide samples of tasks that have already been marked in order to ensure that the student understands clearly what is expected from him/her.
27. IA work is externally moderated, which means that a representative sample of the work assessed by an IB teacher at Audentes School will be collected and mailed to moderators to ensure that the marking is being done correctly. The external moderators may alter the teacher's marks if they feel the marks assigned by the teacher are not appropriate.
28. Teachers are to keep extra copies of IA work, including the oral tasks.

## Final grades

29. The IA and EA marks are combined by IB and converted into an overall, final grade on the 1-7 scale discussed above. These results are available by the beginning of July. Informally assessed work as discussed above does not contribute toward the final IB grade.
30. The Predicted grade is the teacher's prediction of the grade the student is expected to achieve in the subject, based on all the evidence of a student's work and the teacher's knowledge of IB standards. Predicted grades are also required for Theory of Knowledge and the Extended Essay, and may be used as additional information about students who are subject to special consideration.
31. After the results have been issued, schools can request re-marks for particular students if they feel the result is undeserved. Schools can also receive a range of different types of feedback on their students' performance.

## IB Diploma Grade 12 passing requirements

32. All work must be complete and submitted.
33. The candidate's overall score must be at least 24. This score is calculated from the student's final marks in the six core subjects plus any extra points gained from TOK and EE. See the matrix below.

		Theory of knowledge					
		Excellent <b>A</b>	Good <b>B</b>	Satisfactory <b>C</b>	Mediocre <b>D</b>	Elementary <b>E</b>	Not submitted
Extended essay	Excellent <b>A</b>	3	3	2	2	1 + Failing condition*	N
	Good <b>B</b>	3	2	1	1	Failing condition*	N
	Satisfactory <b>C</b>	2	1	1	0	Failing condition*	N
	Mediocre <b>D</b>	2	1	0	0	Failing condition*	N
	Elementary <b>E</b>	1 + Failing condition*	Failing condition*	Failing condition*	Failing condition*	Failing condition*	N
	Not submitted	N	N	N	N	N	N

34. The IB diploma will be awarded to a candidate whose total score is 24, 25, 26 or 27 points, provided all the following requirements have been met:
- o Numeric grades have been awarded in all six subjects registered for the IB diploma.
  - o All CAS requirements have been met.
  - o Grades A (highest) to E (lowest) have been awarded for both theory of knowledge and an extended essay, with a grade of at least D in one of them.
  - o There is no grade 1 in any subject.
  - o There is no grade 2 at higher level.
  - o There is no more than one grade 2 at standard level.
  - o Overall, there are no more than three grades 3 or below.
  - o At least 12 points have been gained on higher level subjects (candidates who register for four higher level subjects must gain at least 16 points at higher level).
  - o At least 9 points have been gained on standard level subjects (candidates who register for two standard level subjects must gain at least 6 points at standard level).
  - o The final award committee has not judged the candidate to be guilty of malpractice.
35. The IB diploma will be awarded to a candidate whose total score is 28 points or above, provided all the following requirements have been met.
- o Numeric grades have been awarded in all six subjects registered for the IB diploma.
  - o All CAS requirements have been met.
  - o Grades A (highest) to E (lowest) have been awarded for both theory of knowledge and an extended essay, with a grade of at least D in one of them.
  - o There is no grade 1 in any subject.
  - o There is no more than one grade 2 at higher level.
  - o There are no more than two grades 2 at standard level.
  - o Overall, there are no more than three grades 3 or below.
  - o At least 11 points have been gained on higher level subjects (candidates who register for four higher level subjects must gain at least 14 points at higher level).

- o At least 8 points have been gained on standard level subjects (candidates who register for two standard level subjects must gain at least 5 points at standard level).
  - o The final award committee has not judged the candidate to be guilty of malpractice.
36. A maximum of three examination sessions is allowed in which to satisfy the requirements for the award of the IB diploma.
37. If the student has not reached the following requirements by the end of the first IB year, the School has the right to not let the student continue in the second IB year:
- o At least half of the 150 CAS hours have been finished
  - o There is no grade N or 1 in any subject
  - o There is no grade 2 at higher level subjects
  - o Overall, there are no more than three grades 3 or below
  - o The student has not been found guilty in malpractice
  - o The student has consistently kept task and homework deadlines
  - o The student has consistently attended classes